VILLAGE OF BEACH PARK
SPECIAL BUILDING, PLANNING AND ZONING COMMITTEE MEETING

Beach Park Village Hall – Conference Room
11270 W. Wadsworth Road, Beach Park, IL 60099
Tuesday, January 30, 2024
2:00 PM

1. **Call to Order**
   The meeting was called to order at 2:05 p.m. by Chairman Wells.

2. **Roll Call**
   Roll call was taken with the following members and guests present:

   Present:
   Chairman Wells
   Trustee Gust
   Trustee Sittig

   Also Present:
   Marc Huber, Village Administrator
   Pat Spencer, Public Works Director
   Nimrod Warda, Community Development Director

3. **Approval of Minutes**
   a. **P/B/Z Committee Meeting - October 26, 2023**

   Trustee Sittig made a motion to approve the minutes of October 26, 2023 meeting, seconded by Trustee Gust. Motion approved unanimously by a voice vote.

4. **New Business**
   a. **Amendment to Section 10.08.010 of the Village Code**

   Nimrod Warda discussed a potential amendment to the Village Code which would prohibit parking in front of mailboxes. This recommendation came after staff received a complaint about a vehicle parking in front of and blocking a resident's mailbox. Currently, there is no regulation in the Beach Park Village Code that prohibits a vehicle from blocking a mailbox.

   Chairman Wells concurred with the necessity to introduce said regulation, as it could positively impact multiple areas throughout the Village. Trustee Gust and Trustee Sittig likewise agreed. It was recommended to bring this matter forward for discussion and vote at the next Village Board Meeting.

   b. **Off Premises Advertising Sign (Billboard) Update**

   Nimrod Warda provided an update regarding the five remaining billboards in the Village, and discussed a plan of action to seek voluntary compliance from the property owners. All Committee Members agreed this would be the best course of action. Chairman Wells

The Village of Beach Park, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the ADA Coordinator at 847-746-1770 to allow the Village to make reasonable accommodations for those persons.

also requested the Village seek removal sooner for the sign at the northwest corner of Wadsworth and Sheridan Road.

c. **Planning Commission / Zoning Board of Appeals Vacancies**

Nimrod Warda informed the Building, Planning and Zoning Committee of the two PC/ZBA vacancies created from the resignations of Jeremy (JC) Wood on October 31, 2023, and Andy Cvengros on January 11, 2023. He further explained that Mayor Hucker is currently in the process of identifying potential replacements for both openings, and will bring them forward to the Village Board at a later date.

d. **Community Development Department Monthly Report - December 2023**

Nimrod Warda provided highlights and a breakdown of activities conducted by the Community Development Department during the month of December 2023.

5. Old Business

Chairman Wells mentioned the need to review Conditional Use Permits that may be noncompliant or expired. Nimrod Warda agreed that this is something he can bring forth for discussion at a future meeting.

Chairman Wells also brought forth a discussion on past training for the PC/ZBA, and that it may be helpful to offer additional training for the PC/ZBA members on a more regular basis and/or when new members come on board. Nimrod Warda agreed that he would explore what opportunities might be available.

6. Other Items

None

7. Public Comment

None

8. Adjournment

Trustee Sittig made a motion to adjourn the meeting, seconded by Trustee Gust. Motion approved unanimously by a voice vote.

The meeting was adjourned at 3:01 p.m.

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