

Founder's Park Use Application

Please complete the entire application. Applicant must be 21 years of age.

After the completed application is received, it will be reviewed for action. A Park Use Permit will not be issued until all required paperwork and fees are submitted and processed.

Please direct all inquiries regarding your permit to the Park Department by phone at (847)-746-1770, by fax at (847)-746-1797 or by email at patti.hanson@villagebeachpark.com

Please print

Circle Day(s):

Sat Sun

Today's Date: _____ Date Requested: _____

Actual Arrival Time: _____ A.M. or P.M. Actual Departure Time: _____ A.M or P.M.
(6 Hour Time Limit)

Purpose of Event: _____

Maximum Number of People (75): _____

There may be a \$50.00 charge as well as loss of deposit if this number is exceeded.

Reservations for the picnic shelter may be made for current calendar year only. All reservations must be made in person with only one (1) reservation accepted per person for any particular day. The applicable fee must be paid in full at the time of reservation & the security deposit must be paid in full at least one (1) week before reservation no later.

****Reservations are NOT made until a Village representative signs this request form and all money due is paid in full.***

Applicant's Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone (day): _____

Phone (Evening): (____) _____ (During event) _____

Organization: _____

Address: _____ City: _____

State: _____ Zip: _____

Phone: (____) _____ Fax: (____) _____

Fee Schedule

Resident

Non-Resident

Shelter \$ 75.00 Rental \$150.00 Rental
(Need Permit) \$250.00 Security Deposit \$250.00 Security Deposit

**If cancelled less than one (1) week in advance, only fifty dollars (\$50) will be refunded from the rental fee.*

***A \$250.00 refundable deposit is required. There will be two (2) checks - one for the security deposit and one for rental fees.*

Groups of twenty (20) or more must obtain a permit from the village. Beach Park based not for profit organizations are exempt from said permit fee. Any permit issued hereunder shall be valid for the specific day only. The balance of the park shall remain open for use by the general public. Park reservations & permits are available to Beach Park residents, community, organizations, businesses & schools. Businesses not located in Beach Park may not reserve village parks. Read the ordinance for other activities requiring a permit.

Total Money Due: _____ (Checks payable to "Village of Beach Park")

Music: _____ If so what kind: Radio/ Boom box (No music before 10:00 a.m. or after 8:00 p.m.) (Electricity is available.)

Other activities that will be taking place: _____

*There will be absolutely no: (Please read all and initial after each stating you have read all)

- Moon walks or anything that will make the Village of Beach Park liable _____
- NO alcohol of any sort _____
- NO generators _____
- NO bands, dj's or PA systems
- Animals of any kind _____
- Driving on the grass (all vehicles, except for authorized vehicles, are to be parked in the parking lot and go no further than the parking lot. _____
- Vandalism _____
- Public Entertainment _____
- Ground or uncontained fires _____
- Littering or garbage will be left (organization/individual is solely responsible to clean the shelter/space after their use) _____

PLEASE NOTE: There may be other park activities occurring during rental of the shelter. Please be considerate of other park activities during this time.

For Office Use Only:

Security Deposit: ___ Yes ___ No Amount: \$ _____ Date: _____

Use Fee: ___ Yes ___ No Amount: \$ _____ Date: _____

Approved: ___ Accepted ___ Denied

By: _____ Date: _____

Village Park

Park Use Regulation

1. NO SIGNS, NOTICES, POSTERS, OR ANNOUNCEMENTS SHALL BE POSTED ANYWHERE IN THE PARK.
2. NO ANIMAL OR PET OF ANY KIND IS ALLOWED IN THE PARKS OR PLAYGROUNDS. (EXCEPT FOR LEADER DOGS FOR THE BLIND OR HEARING IMPAIRED)
3. BICYCLES MAY BE RIDDEN ONLY ON THE BIKE TRAIL & MUST BE WALKED IN THE PARK.
4. IMPROPER NOISE, RIOT OR INTENTIONAL DISTURBANCE IS NOT ALLOWED IN THE PARK.
5. NO ONE SHALL DAMAGE, DEFACE OR REMOVE ANY PARK PROPERTY OR EQUIPMENT.
6. TRASH MUST BE DISPOSED OF IN PROVIDED RECEPTACLES. NO DUMPING OF ANY MATERIALS IS ALLOWED ON PARK PROPERTY.
7. NO GROUND OR UNCONTAINED FIRES ARE ALLOWED. COOKING OR CONTAINED FIRES FOR FOOD PREPARATION REQUIRE A PERMIT.
8. ANY SPORTS EQUIPMENT MUST BE USED IN THE PROPERLY DESIGNATED AREAS FOR ITS USE. EQUIPMENT MUST NOT DAMAGE PARK GROUNDS OR PROPERTY.
9. ALL SCHEDULED & AUTHORIZED EVENTS SHALL TAKE PRECEDENCE OVER ANY OTHER EVENT OR ACTIVITY.
10. NO PLANTS OR EQUIPMENT SHALL BE INSTALLED IN THE PARK WITHOUT VILLAGE PERMISSION.
11. NO UNAUTHORIZED MOTORIZED VEHICLES ARE ALLOWED IN THE PARK. VEHICLES FOUND IN THE PARK WILL BE TOWED AT OWNERS EXPENSE.
12. NO PERSON OR ORGANIZATION SHALL HOLD ANY CONCERT OR PUBLIC ENTERTAINMENT OF ANY KIND IN THE PARK WITHOUT PROPER AUTHORIZATION.
13. NO PERSON SHALL SELL OR SOLICIT IN THE PARK WITHOUT PROPER AUTHORIZATION.
14. NO SWIMMING, WADING, WATER BATHING OR BOATING IN THE WATER IN THE PARKS.
15. NO GLASS CONTAINERS, FIREWORKS, WEAPONS OR MISSILES ARE ALLOWED IN THE PARKS.
16. NO VARIATIONS OF THESE RULES SHALL BE GRANTED WITHOUT APPROVAL BY THE VILLAGE.
17. NOISE AT VILLAGE DISCRETION.
HOURS OPEN – DAWN TO DUSK.
PARKING IS ALLOWED IN LOTS OR DESIGNATED AREAS ONLY. ANY DELIVERY TRUCKS OR CATERING VEHICLES MUST HAVE THE APPROVAL OF THE VILLAGE.
NO PARKING OR CAMPING OVERNIGHT. NO PARKING AFTER SUNSET.

NO ALCOHOLIC BEVERAGES ALLOWED IN THE PARK.

Initial: _____

I have read, understand and will abide by the ordinances, policies and procedures established by the Village of Beach Park. I take responsibility for the conduct of my party. I will notify the Park Department if my event is cancelled. I shall indemnify and hold harmless the Village of Beach Park, its officers, employees, volunteers, and agents against any claims, demands and expenses, including reasonable attorney's fees for the defense thereof, arising from or in connection with my use of Village property provided that said claims, demands and expenses have not been caused by the negligence of the Village, its officers, volunteers and agents.

Signed _____
Applicant

Signed _____
Village Official

Date _____