

VILLAGE OF BEACH PARK
Minutes of the October 18, 2017
Finance Committee Meeting

Attendees:

Trustee Don Jensen – Committee Chair
Peggy McHugh – Finance Director
Jon Kindseth – Village Administrator

Trustee Regina Miller - Member
Trustee Linda Sittig – Member
Sandi Pastell – Recording Secretary

Roll call was taken and the meeting brought to order at 6:00 p.m.

Points of Action: Chairman Jensen then asked if there were any updates to the Points of Action from the September 20, 2017 meeting.

Jon Kindseth stated staff is working on the reverse 911 systems and is hoping partner with the City of Zion.

September 20, 2017 meeting minutes:

Chairman Jensen asked about the insurance proposals. Jon said that we received the proposal from IMLRMA and will bring that to the first board meeting in November as they are supposed to be locking in our rate for two years and putting it in writing. Chairman Jensen then asked for a motion to approve the September 20, 2017 meeting minutes. Trustee Miller then made a motion to approve the September 20, 2017 meeting minutes. Chairman Jensen seconded. Upon voice vote the September 20, 2017 minutes were approved unanimously.

Monthly Finance Report: Chairman Jensen then moved the discussion to the Monthly Finance Report. Peggy McHugh said there is not much to report. Peggy McHugh stated that the revenue is slightly below target; however, our expenses are below target so we do have a surplus. Peggy McHugh stated that the state has reduced the LGDF and she is currently waiting for more clarification on those deductions. Chairman Jensen asked what the percentage is. Peggy McHugh said that it is hard to compare as she is not sure what months the state has taken the 10% reduction from; however, once she receives that information, she will bring it to the Committee. Trustee Miller asked if MFT is down because we haven't received it yet and was told yes. Peggy McHugh advised the Committee that we are still waiting on a \$17,729.00 grant for property maintenance and should be receiving it soon.

Trustee Miller asked why video gaming is down. Jon Kindseth explained that we have two establishments that do not have gaming as there is new ownership and they are waiting on the state to approve them. Once they get them, the revenue will go back up. Chairman Jensen asked about capital construction, Sidewalk, Wadsworth & Sheridan. Peggy McHugh stated that everything is combined in that figure. Chairman Jensen asked if we could separate the Sheridan Road Corridor and Peggy said that would not be a problem. Chairman Jensen then asked about the Beach Road Reconstruction and why that is still listed. Peggy McHugh stated that we are still waiting on the final bill from the state. Chairman Jensen asked about the FEMA Buyout for the landslide houses. Jon Kindseth said that SMC is taking the lead on that and that they should be submitting it to FEMA this month. Jon Kindseth reminded the Committee that this process takes one to three years.

Trustee Miller asked what is causing the building permits to be down and Peggy McHugh stated that it is due to timing and Jon Kindseth stated that we have not had any commercial permits this year and hopes that Dollar General will help with that this year.

Warrant List: Chairman Jensen then moved to the warrant list.

Chairman Jensen asked about the bills for AT & T covering the lift stations and if we have explored other avenues as it seems AT & T is quite expensive. Jon Kindseth stated that he has looked at radio frequency and cellular; however, he is waiting for a change in the PW Superintendent position before making that change. Chairman Jensen stated that he is familiar with Guard Dog and suggested that we should take look at them. Chairman Jensen asked about the bill for Capital One and it was explained that this is the credit card for Menards and was used to purchase the new sheds along Sheridan Road. Chairman Jensen then asked why we are using Dynegy and Com-Ed. Jon Kindseth explained that we use Dynegy for our larger accounts and Com-Ed for the smaller ones as Com-Ed cannot give us a competitive rate with the larger accounts.

Chairman Jensen then asked about the bill to Tim Evans and it was explained that we needed his legal opinion when we created the Class M license and the agreement the owner signed for video gaming and that this is a one-time charge. Chairman Jensen then asked about the invoice for Pat Callahan for training and asked if we were paying him to train our staff. Jon Kindseth explained it is for classes that we send him to. Jerry Nellessen sends staff to educational classes held by the ICC to ensure they understand the new codes. Chairman Jensen does not exactly agree with that. Chairman Jensen stated that he feels that with Pat being an outside contractor that he

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should be paying for his own classes, not the Village. Chairman Jensen wanted to know if we are paying him for his time in those classes as well and was told we are not sure; however, we will find out and report back to him as well as speak with Jerry in regards to classes for Pat.

Chairman Jensen then asked about Retail Strategies and asked if our share is 30% and making sure we are billing the remainder to the City of Zion and Village of Winthrop Harbor. Jon Kindseth stated yes, we are invoice those entities for their portion and that the Villages' portion is 30%.

Chairman Jensen then asked about the invoice for VM Landscaping and asked if that charge was only for landscaping of Village Hall and was told yes, it is. Chairman Jensen feels that is quite high and would like that to be looked into. Jon Kindseth stated that we are at the end of the season and that he will look at other landscapers for next season. Chairman Jensen then asked about the Azavar audit and it was explained that this is their share and that the contract is for 3 years after they submitted all of the addresses.

New Business: Chairman Jensen then moved the discussion to new business.

Trustee Sittig wanted to know if G & S has paid us for the equipment they purchased from us and Jon stated that they have. Jon Kindseth stated that the last two plow trucks are on the auction block and will advise the Committee once they are sold. Trustee Sittig said that we need to start receiving sales tax from Thunderhawk Golf Course and it was stated that staff believes we do get sales tax from them. Trustee Sittig stated she was pretty sure that we do not; however, she would like staff to look into it. Jon Kindseth stated it is the liquor license that we do not charge for as it was agreed to in the Annexation Agreement and, we believe, we can never charge for a liquor license. Trustee Sittig stated she would also like to know if we can ever charge them for a liquor license. Jon Kindseth stated he will pull the agreement and give her an answer to both questions.

Peggy McHugh showed the Committee that if they are interested in comparing our financials with those of other communities, they can do so at Illinoiscomptroller.com and they will be able to pull up quite a bit of interesting information in regards to financials, TIF Districts, etc.

Adjourn: Chairman Jensen asked if there were any public comments. Hearing none, Chairman Jensen then asked for a motion to adjourn.

Trustee Sittig made the motion. Trustee Miller seconded. Upon a voice vote, the motion was approved unanimously. The Finance Committee meeting was adjourned at 7:05 p.m.

Next Finance Committee Meeting: Wednesday, November 15, 2017 at 6:00 p.m.