

VILLAGE OF BEACH PARK
Minutes of the July 18, 2018
Finance Committee Meeting

Attendees:

Trustee Don Jensen – Committee Chair
Peggy McHugh – Finance Director
Jon Kindseth – Village Administrator

Trustee Regina Miller – Member
Trustee Linda Sittig – Member
Leisa Niemotka – Assistant Village Administrator

Roll call was taken and the meeting brought to order at 6:00 p.m.

June 20, 2018 meeting minutes: Chairman Jensen asked if there were any questions in regards to the minutes from last month's meeting. Trustee Miller asked about the tax sale parcel and Jon Kindseth stated that the county had accepted our counter offer so now the village owns that parcel. Discussion was had about cell towers and village owned parcels.

After discussion, Chairman Jensen then moved to approve the June 20, 2018 meeting minutes. Trustee Miller motioned to approve, seconded by Trustee Sittig.

Points of Action: Chairman Jensen then asked if there were any updates to the Points of Action.

Jon Kindseth stated that there were no updates.

Monthly Finance Report: Chairman Jensen then moved the discussion to the June Monthly Finance Report.

Peggy McHugh provided a revised memo to replace the one in the packet. The revised memo included more detail on the favorable revenue variance in the general fund. Chairman Jensen asked about the Beach Road project budget of \$127,000 on the capital page and discussion occurred. Jon Kindseth explained the reasons for the delay at IDOT that has kept the project from being closed out and the final bill paid. Trustee Miller asked when the crack sealing would start and Jon Kindseth stated that the process starts as soon as the contractor has time. Jon Kindseth brought to the committee's attention the fact that the new rules in China have put recycling in the U.S. at risk. Discussion was had on this issue.

Annual Budget Amendment: Chairman Jensen then moved the discussion to the Budget Amendment.

Peggy McHugh went through the changes that are being proposed. Most of the amendment is made up of transfers between accounts which are annual housekeeping items. The second part is the proposed transfers of the surplus funds to earmark these funds for future capital expenses and to contribute an additional amount toward the IMRF unfunded pension liability. The committee is in favor of the budget amendment and recommends it to be taken to the board for approval.

Website Project Proposal: Chairman Jensen then moved the discussion to item number 7 on the agenda – the Website/Newsletter Upgrade.

Jon Kindseth started by saying that the website was last updated in 2013 and is now nearly 6 years old so it is time to refresh it. The proposal includes an employee portal option as well which would give staff

access to important personnel information right through the portal. Would also be able to access meeting packets via the website. Discussion was had on the website and the possibilities. Chairman Jensen asked about the stats we used to get on the usage and stated that he would like to see those again. Jon Kindseth commented that the usage is improving, especially the videos. The additional payment services offered is also bringing increased traffic to the website. Committee is in favor of moving forward with this project.

Warrant List: Chairman Jensen then moved to the Warrant List.

Trustees Sittig and Miller asked to move this discussion to after meeting is adjourned.

New Business:

Jon Kindseth stated that there are corrections that need to be made to the administration section of the village code, i.e. the code still says board meetings are on Tuesday when in fact they are on Thursday. In addition staff would like to update the format of the meeting agenda. The new format would be more like other communities. Leisa Niemotka presented an overview of the proposed format and discussion was had. Committee was in favor of the changes.

Adjourn: Chairman Jensen then asked if there were any public comments. Hearing none, Chairman Jensen then made a motion to adjourn, seconded by Trustees Sittig and Miller.

The Finance Committee meeting was adjourned at 7:00 p.m.

Next Finance Committee Meeting: Wednesday, August 15, 2018 at 6:00 p.m.