

VILLAGE OF BEACH PARK
Minutes of the January 17, 2018
Finance Committee Meeting

Attendees:

Trustee Don Jensen – Committee Chair
Peggy McHugh – Finance Director
Jon Kindseth – Village Administrator

Trustee Regina Miller – Member
Trustee Linda Sittig – Member
Sandi Pastell – Recording Secretary

Roll call was taken and the meeting brought to order at 6:04 p.m.

November 15, 2017 meeting minutes: Chairman Jensen asked if there were any questions in regards to the minutes.

Trustee Miller asked about the **priority lien status** and stated she did not understand the explanation that Rudy Magna gave at the last board meeting as well as the entire committee. Jon Kindseth stated that he hopes to have it back to the board at the next board meeting. Chairman Jensen asked about digging up residents' sewer that owe a substantial amount of money and asked if we knew what NSSD does. Jon Kindseth stated that we are still exploring all of our options and we will check to see what **NSSD** does. Trustee Miller asked about the wording on page three if "refunding" should be "refinancing". Jon Kindseth and Peggy McHugh said that it is fine with refunding; however, we can change the first "refunding" to "refinancing". Chairman Jensen stated there is a grammatical error on the word "scribner" and said it should be "scrivener".

Chairman Jensen then asked about the **AT & T** bills that have three lines for the same booster station. Jon Kindseth explained that two of the lines are necessary and one will be cancelled.

Chairman Jensen then asked for a motion to approve the November 15, 2017 meeting minutes as amended. Trustee Sittig made a motion and Trustee Miller seconded. Upon voice vote the November 15, 2017 minutes were approved unanimously.

Points of Action: Chairman Jensen then asked if there were any updates to the Points of Action from the November 15, 2017 meeting.

Jon Kindseth said he would like to discuss the liquor license for **Thunderhawk**. He explained to the Committee that as the annexation agreement is written, the Village will never be able to charge them for a liquor license and if we were to change that, we could have a legal challenge and that the golf course could de-annex out of the Village and he feels it is just not worth it. Trustee Sittig asked when the agreement was signed and was told in 1998. Trustee Sittig then stated she would like to know what the sales tax revenue is that the Village receives from Thunderhawk/Food for Thought. Jon Kindseth stated that we will provide what we can.

Jon Kindseth then stated that the **Retail Strategies** quarterly meeting is next month and that they will be discussing exactly what businesses it includes.

Monthly Finance Report/State Budget Impact/New Tax Law: Chairman Jensen then moved the discussion to the Monthly Finance Report/State Budget Impact/New Tax Law.

Peggy McHugh stated that we are seeing a surplus in the General Fund; however, revenue is down due to the drop in the state income tax; however, they are being offset by the revenue being received from Wadsworth and the cell towers. Peggy McHugh then went through her memo included in the packet.

Peggy McHugh then went through the changes from last year to this year in regards to sales tax revenue, licenses, building permits and explained why the differences. Chairman Jensen asked about the property registration and it was explained that it is on a two-year cycle so that is why the revenue is lower. The vacant property registration was explained to the committee and how some homes meet the definition of vacant and that some are just unoccupied. Chairman Jensen then asked about the decrease in the telecommunications tax and it was explained that cell phone plans are getting less expensive and that a lot of homes no longer have a land line.

Chairman Jensen then asked why the expenses have increased in every department. Peggy McHugh stated that it is due to the payroll adjustments to staff and Jon Kindseth did stated that they are still below target on all. Jon Kindseth stated that there will probably be an impact on the income tax revenue next year due to the new tax law that went into effect. Discussion was had in regards to the changes to the new tax law.

Contribution to the new Zion Benton Times Newspaper: Chairman Jensen then moved the discussion to the contribution to the new Zion Benton Times.

Jon Kindseth said that we have discussed this in prior meetings and that they have just printed their fourth issue. Jon Kindseth stated that they have again met with the Village and would like the Village for assistance and stated that once a month the Village would get a full page to put in whatever we would want published. This fee would be \$24,000.00 annually. Jon Kindseth stated that if we do that we could eliminate our newsletter; however, there is no door to door delivery as they are just placing them in places of assembly; however, we could ask them to distribute to specific places. Jon Kindseth stated that we were going to wait and see how it is taken in with the community.

Jon Kindseth stated that at the present time, the Village spends \$19,500.0 on the newsletter and advertising. Both Trustee Miller and Trustee Sittig said that they want to stay with our newsletter and Chairman Jensen agrees with them. Jon Kindseth asked if we find a value in them covering our board meetings, do we then want to make some kind of contribution. Chairman Jensen said we could use them for some ads but would like to hold off on any type of contribution and re-visit it in a year to see how their circulation is, etc.

Warrant List: Chairman Jensen then moved to the Warrant List.

Chairman Jensen then asked about items on the warrant list from November and December as there was no Finance Committee meeting in December. Chairman Jensen had highlighted some items and both Jon Kindseth and Peggy McHugh explained each one. Chairman Jensen had highlighted a bill for G & S services for \$1,500.00 for the Village entrance signs and Jon Kindseth explained it is much less than prior years and that they have done a good job. Trustee Sittig said that she does not like the idea of using G & S services as she does not feel they are a reputable company. Jon Kindseth explained that G & S Services also provides service to multiple public entities and feels there are no issues.

Trustee Miller then asked about **Azavar** and Peggy McHugh stated they have just about completed the audit and told her they hope to be done by the end of January; however, Peggy feels it may take a little longer. More discussion was had in regards to the warrant list.

Budget Timeline: Chairman Jensen then moved the discussion to Budget timeline.

Chairman Jensen stated that he is fine with the timeline; however, he would like all of the dates to be placed on the calendar. Both Trustee Miller and Trustee Sittig are fine with it as well.

New Business: Chairman Jensen then moved the discussion to new business.

Chairman Jensen asked about the **special patrol** that we pay to the Sheriff's department and asked if we pay for the officer that appears at our board meetings. Jon Kindseth and Trustee Sittig both stated that it is in their contract so there is no extra expense.

Adjourn: Chairman Jensen then asked if there were any public comments. Hearing none, Chairman Jensen then asked for a motion to adjourn.

Trustee Sittig made the motion. Trustee Miler seconded. Upon a voice vote, the motion was approved unanimously. The Finance Committee meeting was adjourned at 7:18 p.m.

Next Finance Committee Meeting: Wednesday, February 21, 2018 at 6:00 p.m.