

PLAN COMMISSION AND ZONING BOARD OF APPEALS

MINUTES

August 22, 2017

TRAINING SESSION

ROLL CALL: Chairwoman Ochoa – Present
Commissioner Hollingshead – Absent
Commissioner Wood – Present
Commissioner Kloth – Present

Commissioner Cvengros – Present
Commissioner Mercure – Present
Commissioner Albaraccin – Present
Dan Uhgerleider – Chaddick Institute
Richard Gust – Trustee
Mark Ottersen – Trustee
Regina Miller - Trustee

ALSO PRESENT:
Sandi Pastell – Recording Secretary
Trustee Larry Wells – Present
Jerry Nellessen – Community
Development Director
Jon Kindseth - Administrator
Jon Wildenberg – RCC & Assoc.
Michael Blue – Chaddick Institute
Mayor Hucker
Don Jensen – Trustee
Peggy McHugh – Finance Director

Meeting was called to order at 6:02 p.m.

As this meeting was called for a training session, the floor was given to Mr. Blue who made introductions and gave all attendees his background in the Planning and Zoning field. He then turned the floor over to Mr. Uhgerleider who did the same. Attached is the presentation that was given to all attendees.

Discussions were had in regards to the Villages' Comprehensive Plane. Jon Kindseth stated that we use our Subdivision Ordinance for all other residential processes and asked what they suggest. Dan said that you should have a document you can turn to; however, Mike said that you can create a straight form of relief. Mike also said that we could look at an expedited review so that those situations can be passed right to the Board for approval or allow staff to approve certain items. Mike said with the expedited review, the resident can ask his/her neighbors to sign off on the project.

Mike said that if we do receive a list of neighbors signing off on a project, be sure to get a phone number to verify that they actually have signed. Do the same when you receive a written letter from a resident stating they are for or against any project.

Discussion was had in regards to Variances and both Mike and Dan stated that no one should be hesitant to deny an applicant if they are not comfortable with the project and that the commission members should always rely on the standards of any application.

Meeting was adjourned at 8:32 p.m.