

**Minutes of the
Finance Committee Meeting
Of
May 18, 2016**

Attendees:

Trustee Don Jensen – Committee Chairperson
Peggy McHugh – Finance Director
Jon Kindseth – Village Administrator

Trustee Regina Miller - Member
Trustee Linda Sittig - Member

Roll call was taken and the meeting brought to order at 6:15 p.m.

Points of Action: Chairman Jensen then asked if there were any updates to the Points of Action from April 20, 2016 meeting. Jon Kindseth stated there are no updates. Jon Kindseth did state that he will meet with Attorney Magna about the Priority Lien Ordinance and find out what his hesitation is to get it back to us. Jon Kindseth stated that we are not going to be mowing properties as frequently as we did in the past due to the state budget impasse. No grants will be available to help assist in the cost. The Priority Lien Ordinance would help insure the Village recoups its costs.

April 20, 2016 meeting minutes: Chairman Jensen then asked for a motion to approve the April 20, 2016 meeting minutes. Trustee Sittig made the motion to approve. Trustee Miller seconded. Upon voice vote the April 20, 2016 minutes were approved unanimously.

Monthly Finance Report: Chairman Jensen then moved the discussion to the Monthly Finance Report. Chairman Jensen asked about the TIF Administration fee and if that is a wash. Peggy McHugh stated that yes, it is a break even situation. A discussion was had in regards to the unaudited state of the April results in the financial report. As discussed at the priority session we could use \$200,000.00 or a portion of the surplus toward the Talmadge culvert project to adhere to the Board's desire to use 100% of the utility tax for road repairs. Jon Kindseth mentioned that we could put some of it towards sidewalk repair as well as there is more opportunity for grant matching if we have some money for sidewalks. Jon Kindseth stated these adjustments could be part of the budget amendment we will be preparing in the summer.

SSA 9 – 12 Expense Summary: Chairman Jensen then moved the discussion to the new SSA projects. There was a discussion about sending a reminder letter to the SSA property owners about waiving the connection fee for one year.

Warrant List: Chairman Jensen then moved the discussion to the warrant list. Chairman Jensen asked about the Fire Department inspections and Jon Kindseth explained there are sprinkler system requirements and that the expenses are reimbursed. Trustee Sittig asked about the American Inn inspection status. Jon Kindseth stated that they have complied with everything we asked them to do. Jon Kindseth stated that the no smoking is an issue as we cannot control smoking in the rooms where there are permanent residents, just public areas such as the lobby. Jon Kindseth stated it has been at least two years since we have received a serious call related to the American Inn.

Chairman Jensen then asked about the credit card and the park maintenance charges and it was explained that there was some wind damage in the dugouts that needed repair. Chairman Jensen asked about the purchase of a lawn mower and it was explained that a riding lawn mower was purchased for the mowing of Village Hall and the park as the other one burnt out last year as staff is doing more mowing in house.

Chairman Jensen then asked about the water sampling and the IEPA and asked if these two separate invoices/areas can be combined. Will look into.

New business: Chairman Jensen then asked the Committee if there was any new business. Trustee Miller asked about Emily's parking lot and Jon stated they need it mainly for the weekend breakfast crowd. More discussion was had in regards to Emilys.

Discussion was had in regards to the Sheridan Road redevelopment and what we want it to look like. Jon Kindseth stated hte a project we are doing this year should reflect how we want Sheridan Road to look in the future.

Jon Kindseth stated he met with Zion and Winthrop Harbor in regards to the sales tax agreement and that they want it to be a long term agreement with the opt out option, not an opt in option type of agreement. Said this is meant to be long term and should not be affected by a change in elected officials. Jon Kindseth stated we are getting ready to send this to legal for review and hope to have ready for Board approval by June or July.

Chairman Jensen asked about the Azavar update, nothing new to report. Jon Kindseth explained about the FOIA we received and a discussion was had in regards to the Comcast franchise agreement.

Public Comment: Chairman Jensen asked for any public comment. Hearing none, Chairman Jensen asked for a motion to adjourn.

Adjourn: Trustee Sittig then made the motion to adjourn. Trustee Miller seconded. Upon a voice vote, the motion was approved unanimously. The Finance Committee meeting was adjourned at 7:15 p.m.

Next Finance Committee Meeting: Wednesday, June 15, 2016 at 6:00 p.m.